Dear Food Providers and Agency Partners –

You made it through MARCH!!   Huge round of applause for all of you.  We are so appreciative of all your efforts.

Here is today’s update with a few attachments for your continuing education on the COVID-19 situation.

1. **PRODUCE**: We continue to send out produce to you all in the most convenient packaging we could manage.  We thank Catie and her dedicated processing crew at CCFB! -  she is continuing to source great produce for us to the best of her ability and Nick’s team is working hard to get you what you need.  It remains a fluid situation.
   1. We have one request to help us continue to send you fresh produce.

**PLEASE SEND BACK THE BLACK PRODUCE CRATES WITH OUR DRIVERS** **AS SOON AS POSSIBLE.**

1. **QUARTERLY REPORTS:** Q reports are due by April 15th .
   1. I know you are all swamped, and I THANK YOU!  For those who already sent them in.
   2. Given that David is no longer with us - Quarterly reports can be emailed to :
      1. [reports@chestercountyfoodbank.org](mailto:reports@chestercountyfoodbank.org)
   3. Be submitted through the Chester County Food Bank website in the Agency Zone. Here’s the link:.
      1. <https://chestercountyfoodbank.org/community-partners/agency-zone/>
   4. Worst case scenario is .. send them to me:  [Pkitson@chestercountyfoodbank.org](mailto:Pkitson@chestercountyfoodbank.org)
2. I am attaching information from **Legal Aid** of Southeastern PA regarding how to access benefits during this crisis. Please share with your participants and your neighbors as you see fit.
3. **PDE update**: Below is the Pennsylvania Department of Education information that we think will be helpful for you all to have regarding each of your school districts.  Thank you to all of you who are coordinating with your local schools to help your students and families.
   1. <https://www.media.pa.gov/Pages/Education-Details.aspx?newsid=822>
4. A **Food Order** for Tier 1s will go out tomorrow afternoon.  Please be mindful of your order.  We have 31 agencies we are resourcing currently. Please think a week or two ahead. Not 3 – 5 months as a few orders have reflected. We know many of you are seeing an uptick in participants.  We know that will increase over the coming months, but we are trying to keep the process as normal as possible during these not so normal circumstances.  We continue to source food for your TEFAP and SFPP orders to the best of our abilities.
5. For Tier 2s we continue to ask you to send us your needs. We are responding as best we can to each request. Please use the 4 questions method from previous emails to let us know what you need..

Take good care of yourselves and your loved ones.  We are here for you.

Your health, wellbeing and safety are most important to us.

Yours in Partnership,

Phoebe

CCFB COVID-19 Emergency Response Director